

Unified Government of Athens-Clarke County, Georgia
Mayor and Commission
Tuesday, April 18, 2023
5:35 p.m.
City Hall

The Unified Government of Athens-Clarke County, Georgia met this date in special called session. Roll call was conducted. Present: Mayor Girtz; Commissioners Davenport, Link, Taylor, Wright, Fisher, Houle, Culpepper, Myers, and Thornton. None were absent.

The purpose of the meeting was to consider a resolution to approve and appoint Temporary Acting Clerks of Commission for an additional sixty days and enter into executive session for consultation with the county attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the county or any officer or employee or in which the county or any officer or employee may be directly involved as provided in O.C.G.A. § 50-14-2(1).

A motion was made by Commissioner Hamby, seconded by Commissioner Thornton, to suspend Rules of Commission. The motion passed by unanimous vote.

New business - Discussion

A motion was made by Commissioner Hamby, seconded by Commissioner Myers, to adopt the following resolution, presented by title only, to approve and appoint Sarah George, Christine Howard, and Cynthia Lambright to continue serving as Temporary Acting Clerks of Commission for an additional sixty days.

A RESOLUTION OF THE COMMISSION OF ATHENS-CLARKE COUNTY, GEORGIA TO APPROVE AND APPOINT SARAH GEORGE, CHRISTINE HOWARD, AND CYNTHIA LAMBRIGHT TO CONTINUE SERVING AS TEMPORARY ACTING CLERKS OF COMMISSION FOR AN ADDITIONAL SIXTY (60) DAYS; AND FOR OTHER LAWFUL PURPOSES.

WHEREAS, on February 14, 2023, the Commission appointed Sarah George, Christine Howard, and Cynthia Lambright to serve as Temporary Acting Clerks of Commission for the Unified Government of Athens-Clarke County, Georgia, in the event that the Clerk of Commission is unavailable, for a period of sixty (60) days beginning on February 15, 2023; and

WHEREAS, the Commission desires to approve and appoint Sarah George, Christine Howard, and Cynthia Lambright to continue serving as Temporary Acting Clerks of Commission for the Unified Government of Athens-Clarke County, Georgia, in the event that the Clerk of Commission is unavailable, for an additional period of sixty (60) days beginning on April 18, 2023;

NOW, THEREFORE, BE IT RESOLVED by the Commission of Athens-Clarke County Georgia, and it is hereby so resolved by the authority of the same, that the Commission does hereby approve and appoint, pursuant to Section 2-105(b)(5) of the Charter, Sarah George, Christine Howard, and Cynthia Lambright to serve as Temporary Acting Clerks of Commission for the Unified Government of Athens-Clarke County, Georgia, in the event that the Clerk of Commission is unavailable for a period of sixty (60) days beginning on April 18, 2023, with the powers, duties and responsibilities of the Clerk of Commission as provided in the Charter and Code of Ordinances, including, but not limited to, the specific duties each individual has agreed to be primarily in control of as assigned below:

Sarah George

1. Maintaining all required records of the operations and activities of Athens-Clarke County, which shall include attending and keeping the minutes of all meetings of the Athens-Clarke County Commission and authenticating by signature and record in full, in a properly indexed book kept for that purpose, all ordinances and resolutions adopted by the Commission;
2. Certifying ordinances and resolutions upon adoption for presentation to the mayor for approval or veto and certifying to the authenticity of ordinances and resolutions which have become law;
3. Handling work requests; and
4. Providing support as needed to the other Temporary Acting Clerks with respect to the other duties assigned herein.

Christine Howard

1. Serving as General I Open Records Officer;
2. Preparing and posting agendas for meetings;
3. Processing appointments to various Board, Authorities, and Commissions; and
4. Providing support as needed to the other Temporary Acting Clerks with respect to the other duties assigned herein.

Cynthia Lambright

1. Answering the Phones for the Clerk of Commission's Office;
2. Making Reservations for the Conference Room;
3. Updating the Commission Calendar;
4. Processing of contracts/grants, etc. which shall include keeping and affixing the seal and attesting the mayor's signature on deeds, contracts, agreements and any other obligations on the part of government and the signature of any other officer pursuant to Section 7-501 of the Code of Ordinances on any such document; and
5. Providing support as needed to the other Temporary Acting Clerks with respect to the other duties assigned herein.

Executive Session

A motion was made by Commissioner Fisher, seconded by Commissioner Wright, to enter into executive session for consultation with the county attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the county or any officer or employee in which the county or any officer or employee may be directly involved as provided in O.C.G.A. § 50-14-2(1). The motion passed by unanimous vote.

A motion was made by Commissioner Thornton, seconded by Commissioner Houle to adjourn from executive session. The motion passed by unanimous vote.

The Special Called Session ended at 6:18 p.m.

Acting Clerk of Commission

Unified Government of Athens-Clarke County, Georgia
Mayor and Commission
Tuesday, April 18, 2023
6:19 p.m.
City Hall

The Unified Government of Athens-Clarke County, Georgia met this date in special called session. Roll call was conducted. Present: Mayor Girtz; Commissioners Davenport, Link, Taylor, Wright, Fisher, Houle, Culpepper, Myers, and Thornton. None were absent.

The purpose of the meeting was to consider Olympic Drive emergency culvert replacement final design plans and contract award; enter into executive session to discuss real estate acquisition and/or disposal; and any other item in proper order.

A motion was made by Commissioner Hamby, seconded by Commissioner Thornton, to suspend Rules of Commission. The motion passed by unanimous vote.

Public input

- None received.

New business - Discussion

A motion was made by Commissioner Hamby, seconded by Commissioner Myers, to

- a) Approve the final design plans for the Emergency Culvert Replacement on Olympic Drive Project, as shown in Attachment #1 in the agenda report dated March 1, 2023;
- b) Ratify the award of a Total Unit Price Construction Services Contract under emergency authorization for the Culvert Replacement on Olympic Drive to Georgia Development Partners, LLC for an itemized cost not to exceed \$1,186,288.20 (including an extra Work Contingency Allowance in the amount of \$70,000); and
- c) Authorize the Mayor and appropriate staff to execute all related documents.

The motion passed by unanimous vote.

Report from Mayor Girtz

Mayor Girtz assigned the following topics to the Committees of the Mayor and Commission:

Legislative Review Committee:

- Update indoor smoking ordinance to include vaping products

- Update the sign ordinance to consider digital signage and billboards and send a related recommendation to the Planning Commission

Government Operations Committee:

- Enhancing renter protections and resources
- Review and enhance ACC employee engagement/survey/support opportunities for our entire workforce

Executive Session

A motion was made by Commissioner Hamby, seconded by Commissioner Thornton to enter into executive session to discuss real estate acquisition and/or disposal at the conclusion of the Agenda Setting and adjourn at the conclusion of executive session. The motion passed by unanimous vote.

The Special Called Session ended at 6:26 p.m.

The Executive Session began at 8:55 p.m. and adjourned at 9:56 p.m.

Acting Clerk of Commission