

Minutes – REGULAR MEETING - Draft

JOINT DEVELOPMENT AUTHORITY OF THE UNIFIED GOVERNMENT OF ATHENS-CLARKE COUNTY AND THE CITY OF WINTERVILLE

Wednesday, May 7th, 2024 – 5:30 pm

Athens-Clarke County Planning Department, Conference Room

A. The Meeting was called to order at 5:30 by Stephanie Lynn. Erica Cascio assumed Chair at 5:35.

Directors in Attendance: Erica Cascio, Steve Catani, Dodd Ferelle (by Telephone), Kelly Girtz, Stephanie Lynn, Amanda Mooney, Timothy Pierce-Tomlin

Directors Absent: None

Staff & Counsel in Attendance: Myung Cogan, Ilka McConnell (pt), Emily Escoe

Others in Attendance: None

B. Approval of Agenda: Directors

Director Pierce-Tomlin made a motion to approve the draft agenda. The motion was seconded by: Director Catani and was unanimously approved by the affirmative vote of all Directors present at the meeting.

C. Approval of the Minutes of the Regular Meeting February 5, 2025

Director Pierce-Tomlin made a motion to approve the draft minutes for the February 5, 2025 Regular Meeting. The motion was seconded by Director Catani and unanimously approved by the affirmative vote of all Directors present at the meeting.

D. New Business:

1. Introduction of Amanda Mooney

The Acting Chair, Director Lynn welcomed Amanda Mooney, a new director appointed by the City of Winterville to fill an open position. Director Mooney provided a brief introduction including a synopsis of her public service career.

2. New Counsel Introduction

The Chairman welcomed Emily Escoe, the newly appointed counsel to the JDA. Attorney Escoe provided a brief introduction and summary of her legal background.

3. Discussion of the JDA ARPA Workforce Development Small Business Grant Program

The Directors discussed the implementation of the Workforce Development Small Business Grant Program and the areas of the program that need to be finalized. Three areas were identified; the requirements to be eligible, how the JDA will ensure compliance with the program terms, and the criteria for ranking applications.

Director Pierce-Tomlin made a motion to table the discussion hold Special Called Meeting on May 28<sup>th</sup>, 2025 to finalize the program. The motion was seconded by Director Catani and unanimously approved by the affirmative vote of all Directors present at the meeting.

#### 4. Executive Session – Property Acquisition Discussion

Chairman Cascio stated that the Authority needed to discuss the possible acquisition of real estate and that for such purpose, the Board should convene in executive session.

Director Girtz made a motion to close the meeting to the public and to convene in Executive Session. The motion was seconded by Director Catani and unanimously approved by the affirmative vote of all Directors present at the meeting.

Following the meeting of the Directors in Executive Session, the Directors reconvened the meeting in open session.

#### E. Old Business: Turntable Revolving Fund

##### 1. JDA Turntable Revolving Loan Fund

Stephanie Lynn noted there was nothing to report on the JDA Turntable Revolving Loan Program

#### F. Treasurer's Report

Director Lynn indicated that as part of the implementation of the GA Secure Deposit Program it was discovered that the JDA had two EIN numbers. First American Bank and Trust will prepare the necessary documents to record the correct EIN on the JDA's accounts for the Chairman to execute.

#### H. Staff Report

Myung Cogan noted it would be good practice to JDA members to have specific email addresses for JDA business. Director Lynn

I. The next Regular Meeting will be held on Wednesday, August 6<sup>th</sup>, 2025 - 5:30pm. The next Special Called Meeting will be Wednesday, May 28<sup>th</sup>, 2025 – 5:30pm.

#### E. Adjourn

Director Catani made a motion to adjourn at 6:40 PM. The motion was seconded by Director Girtz and unanimously approved by the affirmative vote of all Directors present at the meeting.