



Athens Airport Authority Meeting

May 26, 2020

3:00 p.m.

Live Stream on ACCGOV YouTube Channel

<https://youtu.be/laGbWC0WbHg>



Authority: Lester Shindelman, Chair
Michael Pierce, Diane Napier, David Asman, Bayne Smith, Robert Miles

Airport: Mike Mathews, Airport Director
Josh Edwards, ACC Assistant Manger
Angela Dalton, Airport Business Coordinator

A. Approval April Authority Minutes: Approved as submitted with grammatical correction noted by Mrs. Napier.

B. Chairman Update: Mr. Shindelman reported on the progress made over the past month and also reviewed the meeting agenda.

C. Airport Manager Reports

- a. Financial Report:** Mr. Mathews reviewed the monthly report as of 4/30/20, including the operations report for the month of April.
- b. Project Updates:** Mr. Mathews noted that the bid opening for the combined Taxiway A and Localizer Relocation Project is scheduled for Thursday, 5/28/20, at 4:00 p.m. He also reported that the flight check has been completed on the new glideslope antenna and the ILS is now working as it should.
- c. Marketing & Outreach Activities:** Mr. Mathews reported that he is working with the ACC Leisure Services Department to coordinate a space on Airport property to launch the fireworks for the annual 4th of July show which is scheduled for 7/3/20. More information will be available at the June meeting once more details are confirmed.
- d. Covid-19 Impact:** The Athens Flight Center building continues to be closed to the general public. It is open for essential business such as corporate and transient aircraft. Mr. Edwards gave a short presentation on the status of Athens-Clarke County's safety protocol as a whole and noted that ACC is currently operating under a level 2 with a plan to move to level 3 in June while continuing to implement more cleaning and safety protocols.

D. Old Business

- a. Website:** Mr. Mathews noted that the requested changes that staff could make have been completed. The remaining changes will have to be made through an agreement with CivicPlus, which the Authority may decide to do at a later date.
- b. Leases:** Staff is continuing to work with ACC Risk Management and the Attorney's Office on several leases and also working to revise the T-Hanger leases for all tenants. It was noted that effective July 1, all T-Hangar tenants will receive an increase of 1.8% based on the current CPI and as approved in the FY20 budget.

- c. **Lexington Corridor:** Mrs. Napier reported that a final project priority list will be presented at tonight's Mayor & Commission Work Session. It was noted that signage is a top priority when funding becomes available.
- d. **FY2020 Strategic Initiatives Status:** Mr. Shindelman distributed and reviewed an updated spreadsheet outlining the status of each goal.
- e. **Strategic Goal #5.1: Performance Measures:** Mr. Shindelman distributed and reviewed a rollout plan that outlines the implementation of this goal.
- f. **Airport Authority FY2021 Appointments:** It was noted that the current term for both Mr. Smith and Mr. Pierce has ended; however, they are both eligible to reapply for an additional 4 year term if they so choose. The ACC Mayor & Commission will post a notice beginning on June 5 to begin accepting applications for the upcoming 4 year term.

E. New Business

- a. **Strategic Goal #2.1 – Air Service Development Strategy:** Doug Blissit, Mead & Hunt, gave a presentation and discussion was held on the impact COVID-19 may have on the airline industry.
- b. **FY2021 Budget:** Mr. Mathews noted that he will send out the Airport's proposed FY21 budget for members to review. It was also noted that this budget request does not include the transfer in from the General Fund that the Airport has received in the past.
- c. **Request for Special Use – Airport Overlay District:** Mr. Shindelman requested that the Operations Committee review this request and present a recommendation to the Authority at the June meeting.

F. Adjourn: 4:45 p.m.

Respectfully Submitted



Angela Dalton, Secretary