



Athens Airport Authority Meeting

August 25, 2020

3:00 p.m.

Live Stream on ACCGOV YouTube Channel

<https://youtu.be/2FoasF-dMvs>



Authority: Lester Shindelman, Chair
David Asman, Robert Miles, Keith Sanders, Grant Tribble

Airport: Mike Mathews, Airport Director
Josh Edwards, ACC Assistant Manager
Angela Dalton, Airport Business Coordinator

- A. Introduction of New Authority Members:** Keith Sanders and Grant Tribble were introduced as new Authority members.
- B. Approval June and July Authority Minutes:** Approved as submitted.
- C. Chairman Update:** Mr. Shindelman reported on the progress made over the past month and also reviewed the meeting agenda.
- D. Airport Manager Reports**
- a. Financial/Operations Report:** Mr. Mathews reviewed the monthly report as of 7/31/20, including the operations report for the month of July.
 - b. Capital Improvement Project Updates:** Mr. Mathews noted that funding has been secured for the Localizer Relocation Project. We are still waiting for an announcement for the funding of the Taxiway A Project.
 - c. Marketing & Outreach Activities:** No new update at this time.
 - d. FAA Inspection:** Mr. Mathews noted that the site inspection that is normally performed annually was postponed; however, the documentation portion of the inspection proceeded as scheduled. Review of the documentation sent to the FAA Inspector found 1 discrepancy which staff was able to correct immediately.
 - e. Covid-19 Impact:** Mr. Edwards provided an update on the status of the ACC response and phasing plan to date. As part of the hospitality industry, Mr. Tribble provided an update on the impact to that industry as a whole.
- E. Old Business**
- a. Leases:** Mr. Mathews noted that staff is continuing to work with ACC Risk Management and the Attorney's Office on several leases and also working to revise the T-Hanger leases for all tenants. The goal is to provide an updated lease to the tenants for their execution during the first of October.
 - b. UGA Fall Intern:** Mr. Mathews noted that a request to hire this position has been sent to ACC Human Resources for their approval.

- c. **Sustainability:** No new update at this time as Mrs. Napier is continuing to research and was not able to attend today's meeting.
- d. **Lexington Road Corridor:** Mr. Mathews noted that a list of possible wayfinding sign locations has been sent to SPLOST for their review. It was also noted that GDOT will also have to approve any signage that is placed on State owned routes.
- e. **Strategic Goal #5.1: Performance Measures Strategic Outcomes & FY21 Targets:** Mr. Shindelman distributed and reviewed a spreadsheet on the implementation of this goal. Mr. Edwards also noted that ACC will be utilizing a software program, Clear Point, to begin tracking each department's defined measures.
- f. **Bylaws Amendments:** Mr. Shindelman gave a history of the need to update the current bylaws and asked the members to review for discussion and approval at the September meeting.
- g. **Request for Special Use – Airport Overlay District:** Mr. Mathews noted that the developer has pulled this request from the ACC Planning Department.

F. New Business

a. Committee Assignments:

ASD & Marketing
 Les Shindelman
 Grant Tribble

Finance & Planning
 Diane Napier
 Keith Sanders

Operations
 David Asman
 Robert Miles

- b. **Strategic Goal #2.1 – Air Service Development Strategy:** Mr. Shindelman noted that he and Mr. Mathews were exploring non-traditional solutions and have had a conversation with other airports concerning possible bus service through an airline. It was noted that this may not be a viable option at this time and will continue to pursue airline opportunities.
- c. **Strategic Plan Update:** Mr. Shindelman distributed and reviewed an updated spreadsheet. He requested that the members review for approval at the September meeting.
- d. **Adjourn:** 4:55 p.m.

Respectfully Submitted



Angela Dalton, Secretary