

# TIMBER HARVEST NOTICE APPLICATION

SUBMITTAL REQUIREMENTS: Application (1 copy), Site Plan (1 copy), GA Forestry Commission Notice of Timber Harvesting Activity Form (1 copy), Right of Way Encroachment Permit\*\*, Bond or Letter of Credit for \$5000\*\*\*

PROJECT ADDRESS: \_\_\_\_\_

*For Staff Use:*

PLAN #: TIMBER - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

**CURRENT USE:**

Single Family Residence  
 Undeveloped Land  
 Other: \_\_\_\_\_

**PROPOSED USE:**

Acreage of Property	_____
Acreage of Existing Canopy	_____
Percentage & Acreage of Conserved Canopy Required *	_____
Acreage of Canopy to be Removed	_____
Acreage of Canopy to be Retained *	_____

\* The required percentage of tree canopy to be conserved is determined by the zoning of the property. The percentage is taken from the overall square footage of the parcel and is not a percentage of the existing trees on the site. Unless a Notice of Timber Harvesting and Site Plan are received by the Planning Director prior to the removal of trees from a parcel, no development activity may occur on the property for a period of five years from the date of harvest (this includes all building permits). The minimum amount of conserved canopy per the parcel zoning must be retained in order for development to occur after the trees are removed. Section 8-7-18-i

**Please provide a plan drawn to a standard scale with dimensions in feet, which includes the following items:**

<input type="checkbox"/> Site Location with property boundary lines	<input type="checkbox"/> Environmental Areas	<input type="checkbox"/> Location of trees to be conserved
<input type="checkbox"/> Public roads and rights of way	<input type="checkbox"/> Location of existing trees	<input type="checkbox"/> ACC trees in the right of way
<input type="checkbox"/> Entrance and exit for trucks on public road**	<input type="checkbox"/> Location of trees to be removed	<i>(these trees may not be removed without permission from the Community Forester 706-613-3561)</i>

\*\*Right of way encroachment permit requirement is determined by the Transportation and Public Works Department.

\*\*\*Bond or letter of credit requirement is determined by the Transportation and Public Works Department. The bond may not be waived if the property acreage is greater than **three** acres. The bond is only valid for the calendar year in which delivered. Section 8-7-18-e

- The Notice of Timber harvesting is valid until harvesting is completed per the submitted site plan. Notify the Planning Director within three business days if work cannot be completed as shown.
- Removal of stumps, road construction, culvert construction or any other structure construction may constitute as Land Disturbance Activity. LDA Permits are obtained through the Public Works Department.
- All Forest Management Activities must conform to GA's Best Management Practices for Forestry published by the Georgia Forestry Commission.

*The Unified Government of Athens-Clarke County is a public entity subject to Georgia's Open Records laws. All submitted applications and associated plans and documents are covered under such laws and may be released to other parties unless they contain information specifically protected by law.*

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**THIS PAGE FOR STAFF USE ONLY**

<b>TRANSPORTATION &amp; PUBLIC WORKS DEPARTMENT</b>			
<b>RIGHT-OF-WAY ENCROACHMENT PERMIT</b>			
<b>COMMENTS:</b>			
ROW- _____			
REVIEWED BY / DATE		APPROVED	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A
<b>BOND OR LETTER OF CREDIT FOR \$5000</b>			
<b>COMMENTS:</b>			
REVIEWED BY / DATE		APPROVED	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A
<b>PLANNING DEPARTMENT</b>			
RECEIVED BY		DATE RECEIVED	
SITE PLAN	<input type="checkbox"/> YES	BUILDING ELEVATIONS	<input type="checkbox"/> YES <input type="checkbox"/> N/A
TAX MAP #S		ZONING/OVERLAY	
HISTORIC DISTRICT	<input type="checkbox"/> YES <input type="checkbox"/> NO	APPLICABLE PLAN #	COA -
ENVIRONMENTAL AREAS	<input type="checkbox"/> YES <input type="checkbox"/> NO	APPLICABLE PLAN #	EA -
DESIGN STANDARDS	<input type="checkbox"/> YES <input type="checkbox"/> NO	APPLICABLE PLAN #	SR -
VARIANCES GRANTED	<input type="checkbox"/> YES <input type="checkbox"/> NO	APPLICABLE PLAN #	VAR -
OTHER ASSOCIATED CASES	<input type="checkbox"/> YES <input type="checkbox"/> NO	APPLICABLE PLAN #	
<b>COMMENTS</b>			
REVIEWED BY			
APPROVED	<input type="checkbox"/> YES <input type="checkbox"/> NO	DATE:	

**NOTICE OF TIMBER HARVESTING ACTIVITY**  
**Official Code of Georgia Annotated, Section 12-6-24**  
**Georgia Forestry Commission**

County: \_\_\_\_\_ Timber Sale Acreage: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Timber Sale Type:  Lump Sum  Unit/Load  Owner Harvest

**LANDOWNER**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Parcel #: \_\_\_\_\_

**TIMBER BUYER INFORMATION**

**LOGGER/HARVESTER INFORMATION**

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Business Name: \_\_\_\_\_ Business Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

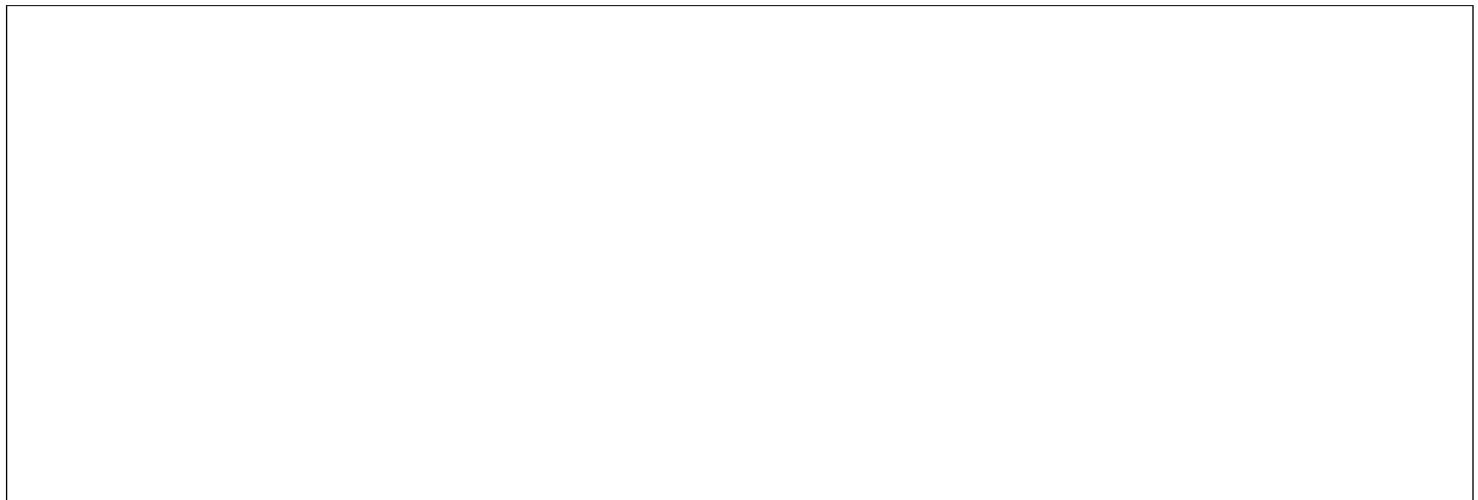
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Phone #: \_\_\_\_\_

Night/Emergency #: \_\_\_\_\_ Night/Emergency #: \_\_\_\_\_

Form Completed By:  Landowner  Timber Buyer  Logger/Harvester  Landowner Representative

Please attach/draw a map to identify (1) tract location, and (2) point(s) of ingress & egress from public road(s).



*In compliance with the O.C.G.A. 12-6-24, counties and municipalities requiring notice of timber harvesting activity may only request the information required on this form.*