



Athens-Clarke County Fire & Emergency Services



3.1 Step 3: Receiving Permit

Congratulations on progressing to Step 3 in your project journey with the Athens-Clarke County Fire Marshal's Office - the acquisition of your permit.

Should you have received any conditions or requirements stemming from Step 2, it's crucial to ensure that all contractors involved submit the necessary plans directly to our Fire Marshal's Office. Kindly forward all plans via email to fire.marshall@accgov.com. Should you require any assistance during this phase, feel free to contact us at 706-613-3365.

Below, we've compiled a list encompassing various checklists that might be pertinent to your project, depending on its specifics:

1. Sprinkler Plan Review Checklist
2. Alarm Plan Review Checklist
3. Fire Pump Checklist
4. Hood Suppression Checklist
5. Standpipe NFPA 14 Checklist
6. Paint Spray Booth Checklist

These checklists serve as essential guides to ensure that your project aligns with the necessary safety standards and regulations specific to your project's scope.

Prompt and thorough submission of the applicable checklists will streamline the permit acquisition process and contribute to expediting the progression of your project.

If you encounter any uncertainties or require further clarification regarding the checklists or the permit acquisition procedure, please don't hesitate to reach out to our team. We're here to assist you every step of the way.

Thank you for your diligence and collaboration in adhering to the required protocols, ensuring the safety and success of your project.

700 College Avenue
Athens, Georgia 30601
(706) 613-3364
www.athensclarkecounty.com

Honesty

Dependability

Teamwork

Professionalism

Camaraderie