

FY26 CDBG APPLICATION CHECKLIST

Please check "Yes" to indicate that the sections are complete and/or required documents are attached.
Check N/A for attachments that sections that are not applicable.

Questions and Attachments for All CDBG Applications	
Summary Tab	
Proposal Summary Questions	Yes <input type="checkbox"/>
Mandatory Notice of Intent Tab	
Notice of Intent Questions	Yes <input type="checkbox"/>
Application Questions Tab	
Application Type, ConPlan Goals, & Objectives Questions	Yes <input type="checkbox"/>
Services & Activities Questions	Yes <input type="checkbox"/>
National Objective Questions	Yes <input type="checkbox"/>
New or Expansion of Services Questions	Yes <input type="checkbox"/>
Project Narrative Questions	Yes <input type="checkbox"/>
Outcomes & Performance Measures Question	Yes <input type="checkbox"/>
Community Involvement and Collaboration Questions	Yes <input type="checkbox"/>
Organizational and Staff Ability Question	Yes <input type="checkbox"/>
Financial Ability Questions	Yes <input type="checkbox"/>
Supplemental Budget Questions	Yes <input type="checkbox"/>
Site Control and Construction Information (AH and PF&I applications, if applicable)	Yes <input type="checkbox"/>
Environmental Review Understanding	Yes <input type="checkbox"/>
Proposed Budget Tab	
Proposed Budget Questions	Yes <input type="checkbox"/>
Tables & Forms Tab	
Timeliness Table Questions	Yes <input type="checkbox"/> N/A <input type="checkbox"/>
Staffing Table	Yes <input type="checkbox"/>
Board of Directors List	Yes <input type="checkbox"/>
Outcomes and Performance Measurements Table	Yes <input type="checkbox"/>
Documents Tab	
MOUs/MOAs and/or letters of support Attachments	Yes <input type="checkbox"/>
Most recent IRS Form 990 Attachment	Yes <input type="checkbox"/>
Federal Tax Exemption Determination Letter Attachment	Yes <input type="checkbox"/>
CDBG Risk Assessment Form and Program Staff Resumes Attachments	Yes <input type="checkbox"/>
Audited Financial Statements or Most Recent Audit within the past 18 months Attachment	Yes <input type="checkbox"/>
Cash Match Attachments	Yes <input type="checkbox"/>
Conflict of Interest Questionnaire Attachment	Yes <input type="checkbox"/>
Applicant Certifications Attachment	Yes <input type="checkbox"/>
CDBG Equity Assessment	Yes <input type="checkbox"/>
Explanation of local, federal and/or state debt, unresolved findings, or delinquent tax returns (if applicable) Attachment	Yes <input type="checkbox"/> N/A <input type="checkbox"/>

Additional Checklist Items Per Type of Application	
Public Facilities Attachments	
Map showing site location(s) of proposed project Attachment	Yes <input type="checkbox"/>
Map showing site location(s) of proposed project Attachment	Yes <input type="checkbox"/>
Professional cost estimates Attachment	Yes <input type="checkbox"/>
Project Schedule Attachment	Yes <input type="checkbox"/>
Life Cycle/Maintenance Projection Attachment	Yes <input type="checkbox"/>
Davis Bacon Federal Wage Rates Attachment	Yes <input type="checkbox"/> N/A <input type="checkbox"/>
Photos of Project (if applicable) Attachment	Yes <input type="checkbox"/> N/A <input type="checkbox"/>
Affordable Housing Attachments	
Evidence of Site Control & Property Legal Description Attachments	Yes <input type="checkbox"/>
Current Appraisal for each property Attachments	Yes <input type="checkbox"/> N/A <input type="checkbox"/>
Relocation Plan (if applicable) Attachment	Yes <input type="checkbox"/> N/A <input type="checkbox"/>
Davis Bacon Federal Wage Rates (if applicable) Attachment	Yes <input type="checkbox"/> N/A <input type="checkbox"/>
Photos of Project (if applicable) Attachment	Yes <input type="checkbox"/> N/A <input type="checkbox"/>
Public Services Attachments	
Housing Counseling Supplemental Application Attachment	Yes <input type="checkbox"/> N/A <input type="checkbox"/>