

FY26 CDBG APPLICATION CHECKLIST

Please check "Yes" to indicate that the sections are complete and/or required documents are attached.
Check N/A for attachments that sections that are not applicable.

| Questions and Attachments for All CDBG Applications | |
|--|--|
| Summary Tab | |
| Proposal Summary Questions | Yes <input type="checkbox"/> |
| Mandatory Notice of Intent Tab | |
| Notice of Intent Questions | Yes <input type="checkbox"/> |
| Application Questions Tab | |
| Application Type, ConPlan Goals, & Objectives Questions | Yes <input type="checkbox"/> |
| Services & Activities Questions | Yes <input type="checkbox"/> |
| National Objective Questions | Yes <input type="checkbox"/> |
| New or Expansion of Services Questions | Yes <input type="checkbox"/> |
| Project Narrative Questions | Yes <input type="checkbox"/> |
| Outcomes & Performance Measures Question | Yes <input type="checkbox"/> |
| Community Involvement and Collaboration Questions | Yes <input type="checkbox"/> |
| Organizational and Staff Ability Question | Yes <input type="checkbox"/> |
| Financial Ability Questions | Yes <input type="checkbox"/> |
| Supplemental Budget Questions | Yes <input type="checkbox"/> |
| Site Control and Construction Information (AH and PF&I applications, if applicable) | Yes <input type="checkbox"/> |
| Environmental Review Understanding | Yes <input type="checkbox"/> |
| Proposed Budget Tab | |
| Proposed Budget Questions | Yes <input type="checkbox"/> |
| Tables & Forms Tab | |
| Timeliness Table Questions | Yes <input type="checkbox"/> N/A <input type="checkbox"/> |
| Staffing Table | Yes <input type="checkbox"/> |
| Board of Directors List | Yes <input type="checkbox"/> |
| Outcomes and Performance Measurements Table | Yes <input type="checkbox"/> |
| Documents Tab | |
| MOUs/MOAs and/or letters of support Attachments | Yes <input type="checkbox"/> |
| Most recent IRS Form 990 Attachment | Yes <input type="checkbox"/> |
| Federal Tax Exemption Determination Letter Attachment | Yes <input type="checkbox"/> |
| CDBG Risk Assessment Form and Program Staff Resumes Attachments | Yes <input type="checkbox"/> |
| Audited Financial Statements or Most Recent Audit within the past 18 months Attachment | Yes <input type="checkbox"/> |
| Cash Match Attachments | Yes <input type="checkbox"/> |
| Conflict of Interest Questionnaire Attachment | Yes <input type="checkbox"/> |
| Applicant Certifications Attachment | Yes <input type="checkbox"/> |
| CDBG Equity Assessment | Yes <input type="checkbox"/> |
| Explanation of local, federal and/or state debt, unresolved findings, or delinquent tax returns (if applicable) Attachment | Yes <input type="checkbox"/> N/A <input type="checkbox"/> |

| Additional Checklist Items Per Type of Application | |
|---|------------------------------|
| Public Facilities Attachments | |
| Map showing site location(s) of proposed project Attachment | Yes <input type="checkbox"/> |
| Map showing site location(s) of proposed project Attachment | Yes <input type="checkbox"/> |
| Professional cost estimates Attachment | Yes <input type="checkbox"/> |
| Project Schedule Attachment | Yes <input type="checkbox"/> |
| Life Cycle/Maintenance Projection Attachment | Yes <input type="checkbox"/> |
| Davis Bacon Federal Wage Rates Attachment | Yes <input type="checkbox"/> |
| | N/A <input type="checkbox"/> |
| Photos of Project (if applicable) Attachment | Yes <input type="checkbox"/> |
| | N/A <input type="checkbox"/> |
| Affordable Housing Attachments | |
| Evidence of Site Control & Property Legal Description Attachments | Yes <input type="checkbox"/> |
| Current Appraisal for each property Attachments | Yes <input type="checkbox"/> |
| | N/A <input type="checkbox"/> |
| Relocation Plan (if applicable) Attachment | Yes <input type="checkbox"/> |
| | N/A <input type="checkbox"/> |
| Davis Bacon Federal Wage Rates (if applicable) Attachment | Yes <input type="checkbox"/> |
| | N/A <input type="checkbox"/> |
| Photos of Project (if applicable) Attachment | Yes <input type="checkbox"/> |
| | N/A <input type="checkbox"/> |
| Public Services Attachments | |
| Housing Counseling Supplemental Application Attachment | Yes <input type="checkbox"/> |
| | N/A <input type="checkbox"/> |