



Powered by [ZoomGrants™](#) and

ACCGov Housing & Community Development Department

ACC FY26 CDBG Program

Deadline: 11/18/2024

Print Preview Prop

Jump to: [Mandatory Notice of Intent](#) [Application Questions](#) [Proposed Budget](#) [Tables & Forms](#) [Documents](#)

USD\$ 0.00 Requested

USD\$ 0 Total Match

printpreview@printpreview.com

Tel: 888-867-5309

Additional Contacts

none entered

Mandatory Notice of Intent [top](#)

1. Agency Type

- ☐ Nonprofit Organization (active 501c3)
- ☐ State Government Agency
- ☐ Local Government Agency
- ☐ Faith Based Organization
- ☐ For Profit Agency

2. Primary Contact Information: (Name, Title, Address, Phone, Email)

-no answer-

3. Agency Contact Information: (Name, Title, Address, Phone, Email)

-no answer-

4. Program Contact Information: (Name, Title, Address, Phone, Email)

-no answer-

5. Proposed Project & Service Type

Please select only one.

- ☐ Affordable Housing
- ☐ Economic Development
- ☐ Public Services
- ☐ Public Facilities and Improvements

6. Brief Description of Proposed Project(s):

-no answer-

7. Budget Information: Total amount of CDBG funding to be requested

<input type="text"/>	Affordable Housing funding to be requested
<input type="text"/>	Economic Development funding to be requested
<input type="text"/>	Public Facilities funding to be requested
<input type="text"/>	Public Services funding to be requested
<input type="text" value="0.00"/>	TOTAL

8. I Certify that this information provided is accurate and true.

Type Name and Date

-no answer-

Application Questions [top](#)

1. Please provide a brief summary of proposed CDBG project:

-answer not presented because of the answer to #2-

Application Type, Consolidated Plan Goals & Objectives

Please note: The system will remove questions that do not apply to you based on your answer to Question #2. Please disregard the number sequencing.

2. What CDBG Application are you submitting and the what is the associated Consolidated Plan Goals and Objectives?

Public Services Applications require a 25% Match. Affordable Housing, Economic Development, and Public Facilities and Improvements application request leveraging funds to support application activities.

- ☐ Public Facilities & Improvement Application: Goal 4: Public Infrastructure
- ☐ Economic Development Application: Goal 2: Economic Development and Workforce Development
- ☐ Housing Application: Goal 1: Affordable Housing Development and Redevelopment
- ☐ Public Service Application: Goal 3: Public Service Support Services Strategy for affordable housing, economic development, and public facility goals
- ☐ Public Service Application: Goal 3: Public Service Youth Development/Violence Prevention Strategy
- ☐ Public Service Application: Goal 3: Public Service Homeless Strategy

3. How will the proposed program address and support the chosen Consolidated Plan goal?

Explain how the program activities will support this chosen goal.

-no answer-

Services & Activities

4. What type of CDBG Public Service will you provide? Applicants may apply for a wide range of eligible activities supporting housing. Please check the primary activity and utilize the narrative below to detail any secondary or supporting activities.

-answer not presented because of the answer to #2-

5. Identify the program's target population?

-answer not presented because of the answer to #2-

6. What type of Housing Counseling Services will you provide?

-answer not presented because of the answer to #2-

7. Housing Counseling Plan: Describe in detail the housing counseling activities that will be provided as indicated

-answer not presented because of the answer to #2-

8. What type of Affordable Housing Activity service will you provide? Applicants may apply for a wide range of eligible activities supporting housing. Please check the primary activity and utilize the narrative below to detail any secondary or supporting activities. (* New construction of housing is generally not eligible under the CDBG Program (exceptions apply) but CDBG can be used to support new construction in certain projects. Please request technical assistance to determine eligibility before applying.)

-answer not presented because of the answer to #2-

9. What type of Economic Development Activity service will you provide? Applicants may apply for a wide range of eligible activities supporting economic development. Please check the primary activity and utilize the narrative below to detail any secondary or supporting activities.

-answer not presented because of the answer to #2-

10. What secondary or supporting activities will you provide with CDBG funding, if any?

-answer not presented because of the answer to #2-

National Objective

11. National Objective

*Please check only one. **Consult with HCD before submitting your application if you select: Area Benefit, Job Creation or Retention. Limited Clientele: Presumed Benefit Options are predetermined by HUD and cannot be altered*

- ☐ **Area Benefit (consult with HCD Department before submitting your application)
- ☐ Limited Clientele: Benefiting LMI clients
- ☐ Limited Clientele: Presumed Benefit - Abused Children
- ☐ Limited Clientele: Presumed Benefit - Domestic Violence Victims
- ☐ Limited Clientele: Presumed Benefit - Severely Disabled
- ☐ Limited Clientele: Presumed Benefit - Homeless
- ☐ Limited Clientele: Presumed Benefit - Illiterate Adults
- ☐ Limited Clientele: Presumed Benefit - Elderly
- ☐ Limited Clientele: Presumed Benefit - People with HIV/AIDS
- ☐ **Job Creation or Retention (Job training and placement are eligible ONLY as a Public Service or Special Economic Development Activity unless the project is associated with a neighborhood Revitalization Strategy. Contact HCD for details.)
- ☐ Housing- Benefiting LMI Households
- ☐ Housing-Prevention or Elimination of Slum and Blight

12. National Objective/Housing Eligibility Citation (CDBG eligibility and National Objectives for Acquisition, Demolition, and Disposition activities: 1) All acquired properties must have a planned end use. If the planned use is not achieved or changed, this may result in an ineligible activity. 2) All Acquisition, Demolition and Disposition activities must qualify to meet a National Objective. 3) If no accomplishments have been demonstrated after 3-5 years, HUD may have reason to question the National Objective compliance. 4) Acquiring and/or holding property for "future use" is not an eligible activity. 5) Acquisition, Demolition, and Disposition activities deemed ineligible will require repayment of CDBG funds.)**

-answer not presented because of the answer to #2-

13. National Objective Documentation: How do you plan to document project eligibility as required by HUD National Objectives?

-answer not presented because of the answer to #2-

14. National Objective/Economic Development Eligibility Citation

-answer not presented because of the answer to #2-

15. Job Creation or Retention Public Benefit Analysis for 24 CFR Part 570.204: Special Activities carried out by a designated CBDO and 24 CFR Part 570.203: Special Economic Activities (Contact HCD for assistance)

-answer not presented because of the answer to #2-

New or Expansion of Services

16. Applicants must provide a new service or a quantifiable increase in the level of an existing service which has been provided by the grantee or another entity on its behalf through State or local government funds in the past 12 months. (Contact HCD with any questions regarding service levels)

-answer not presented because of the answer to #2-

17. Describe how your project will provide a new service or justify a quantifiable increase in the level of an existing service. If this application request is for continued CDBG funding, any request must be justified, especially for an increase in funding over prior year's awards.

-answer not presented because of the answer to #2-

Project Narrative

18. Address of proposed project. Where will the program/activity be completed or carried out?

-answer not presented because of the answer to #2-

19. Please provide a detailed project description of your proposed program. Make certain to indicate how your proposed program will utilize CDBG funding to accomplish an unmet community need in Athens-Clarke County. Be sure to provide supporting data to ensure your proposed program will meet the needs of community members (i.e. census data, school district information, and internal organization data). Please be clear and concise. If your proposed project is a continuation from the previous year, indicate why the program is important to the local community by utilizing up-to-date data.

-no answer-

20. How will the activity/project meet neighborhood needs and complement or support other physical development or services within the area?

-answer not presented because of the answer to #2-

21. Describe how the program will identify program participants (referrals, outreach, etc.) and how the agency will determine and document who is eligible to receive services. Indicate how the agency will work to learn and expand its outreach efforts beyond its current model, and how the agency will identify potential service gaps.

-answer not presented because of the answer to #2-

22. Describe the services/activities to be provided or completed and estimate the number of persons to be assisted. Persons to be assisted should be described in terms of age, gender, ethnicity, and income level. Include any necessary data to support the target population/clientele who will benefit from the program/project. Describe the frequency of services, and how success will be measured in the program.

-no answer-

23. Provide Cost per Beneficiary Information (total budget divided by number of individuals, households or families served).

-no answer-

Outcomes & Performance Measures

24. HUD Objectives: Please check the appropriate box which corresponds to the Objectives established by HUD.

Please check only one.

- ☐ Creating Suitable Living Environments
- ☐ Providing Decent Housing
- ☐ Creating Economic Opportunities

Community Involvement and Collaboration

25. If awarded, briefly describe how your agency will partner with other local agencies to specifically support your proposed CDBG funded program/project.

Attach current, signed MOUs/MOAs or letters of support from these collaborative agencies in Documents Tab.

-no answer-

26. Describe how your agency partners and collaborates with other local agencies for non-CDBG funded programs/projects.

-no answer-

Organization & Staff Ability

27. Provide a brief description of the organization, its prior years of experience in carrying out federally funded activities or projects. Be sure to include experience in fiscal management of federal, state, or local grant funds, and its capacity to administer the proposed program, and compliance with federal and other grant funds.

-no answer-

28. Provide a description of staff that will be involved in the proposed program activities, including their experience in grant administration, program management, and expertise as it directly relates to the proposed program and its implementation.

Specifically address the grant management experience related to construction projects and experience managing other similar projects.

-no answer-

29. Provide a description of consultants, tutors and volunteers, as applicable, who will be directly involved in carrying out the proposed program activity. Detail their experience and expertise as it relates directly to the proposed program's implementation.

-no answer-

Financial Ability:

Please reference Instruction Manual, Section 1, Subsection 10 for full contracting requirements

30. Has your organization ever been cited for misuse of Federal, State, or Local funds?

- ☐ No
- ☐ Yes, not required to repay the funds
- ☐ Yes, Required to Repay Funds, please explain:

31. Is your organization able to comply with the requirements specified under Section 1, Subsection 10 in the Instruction Manual entitled “Contracting Requirements”?

- ☐ Yes
- ☐ No, please explain:

32. Has your organization paid all payroll taxes and worker’s compensation payments as required by federal and state laws?

Attach copies of the most recent IRS Form 990 as verification in the Documents Tab

- ☐ Yes
- ☐ No, organization has an agreement in place to address any tax liability
- ☐ No, organization does NOT have an agreement in place, please explain:

33. Does your organization have adequate insurance, including the required coverage for liability, unemployment, and worker’s compensation insurance as specified under Section I, Subsection 10 of the Application Guidance Manual?

- ☐ Yes
- ☐ No, please explain:

Supplemental Budget - Operating Budget (Cash Match/Use of Other Resources)

CDBG funds are limited. It is therefore important that applicants identify other resources for their programs and/or projects.

34. Please describe secured funding that will support the implementation of the proposed activity/project/program? This may include funds from private institutions, corporations and foundations. Provide the source of funds, amounts, period covered and how these funds will be used. Intent to apply for matching funds does not constitute a match.

-answer not presented because of the answer to #2-

35. Describe plans to seek new funding to supplement CDBG funding. Describe the funding sources applied for, the amount requested and the proposed use of funds.

-answer not presented because of the answer to #2-

36. Describe use of donated goods and services. Indicate the source and estimate the value of these services.

-answer not presented because of the answer to #2-

Site Control and Construction Information

37. Site Control: ONCE AN APPLICATION HAS BEEN SUBMITTED TO ATHENS-CLARKE COUNTY FOR FUNDING, NO CHOICE LIMITING ACTION (CONTRACT EXECUTION, ACQUISITION, DEMOLITION, CONSTRUCTION, ETC.) OF ANY KIND CAN TAKE PLACE. IF SITE CONTROL IS NOT OBTAINED PRIOR TO APPLICATION SUBMISSION, ONLY AN OPTION TO PURCHASE IS ALLOWED (NOT A PURCHASE & SALE AGREEMENT). IF THE PROJECT IS FUNDED, AND A CHOICE LIMITING ACTION HAS OCCURRED AFTER THE DATE OF APPLICATION, BUT BEFORE ENVIRONMENTAL CLEARANCE HAS BEEN RECEIVED, THE PROJECT MAY NOT BE ELIGIBLE FOR FUNDING ACCORDING TO 24 CFR 58.22.

-answer not presented because of the answer to #2-

38. Site Zoning: Is the site in full zoning compliance for the proposed project? Will re-zoning or variance be required?

-answer not presented because of the answer to #2-

39. Professional Cost Estimates: Has a professional cost estimate been performed (i.e., by an

Architectural and Engineering firm, contractor, or other certified expert?)

-answer not presented because of the answer to #2-

40. Public Facility Project Detail Attachments

-answer not presented because of the answer to #2-

Environmental Review

41. Environmental Review: The Department of Housing and Urban Development (HUD) requires Athens-Clarke County to assume full responsibility for environmental assessment and decision-making under the National Environmental Policy Act ("NEPA"), Related Federal laws and Authorities, and the implementing federal regulations. Some projects may be determined to be exempt from some or all of these regulations. Each project will be reviewed by HCD staff to determine the level of compliance required. Please note: Environmental Review of a project cannot begin until the project has been approved for funding, and may take anywhere from 40-days to one-year to complete, depending on the project scope. Environmental review of a project must consider the cumulative impact of a project. Cumulative impact is defined as: "The impact on the environment which results from the incremental impact of the action when added to other past, present, and reasonably foreseeable future actions regardless of what agency (federal or non-federal) or person is undertaking such other actions." Both direct and indirect effects are reviewed. HCD cannot execute an award of funds to any project or program before the environmental review and clearance are complete. Commitment to a project or program before clearance could disqualify the proposal from funding consideration.

-answer not presented because of the answer to #2-

Proposed Budget [top](#)

Funding Sources	This Request	Secured Leverage	Pending Leverage	Value of Donated Goods/Services	Total Budgeted Sources
-none-	USD\$ 0.00	USD\$ 0.00	USD\$ 0.00	USD\$ 0.00	USD\$ 0.00

Expenses	CDBG Request	Secured Leverage	Pending Leverage	Donated	Total Leveraged Expenses	Total Budgeted Expenses	% of Budget
-none-	USD\$ 0.00	USD\$ 0.00	USD\$ 0.00	USD\$ 0.00	USD\$ 0.00	USD\$ 0.00	% 0.00

Request % of Total Expenses

calculation error

Percentage CDBG is of the Total Expenses.

Funding Source vs. Expenses

calculation error

Compares the Total Funding Sources Amount inputted against the Total Expenses Amount inputted. The Total Funding Sources and Total Expenses must match.

Tables & Forms [top](#)

CDBG Year	Did NOT Receive Funding for this Year	Received Funding for this Year (Check for Yes) - Complete the rest of table	Contract Status (Pending or Executed)	Project Status (Pending, Underway or Completed)	CDBG Funds Awarded	Expenditures	Year- End Balance	Monitoring Concerns or Findings: (Check for Yes)	If Yes, Please List Monitoring Concerns or Findings
FY22	<input type="checkbox"/>	<input type="checkbox"/>			\$	\$	\$	<input type="checkbox"/>	
FY23	<input type="checkbox"/>	<input type="checkbox"/>			\$	\$	\$	<input type="checkbox"/>	
FY24	<input type="checkbox"/>	<input type="checkbox"/>			\$	\$	\$	<input type="checkbox"/>	

[illegible][illegible]

Total	0	0
--------------	----------	----------

OUTCOMES AND PERFORMANCE MEASUREMENT

S.M.A.R.T. Goal	Goals	Inputs	Activities	Outputs	Outcomes
Goal 1					
Goal 2					
Goal 3					
Goal 4					
Goal 5					
Goal 6					
Goal 7					
Goal 8					

Documents [top](#)

Documents Requested *

Required? Attached Documents *

All: FY26 CDBG Checklist



[download template](#)

All: MOUs/MOAs and/or letters of support

All: Most recent IRS Form 990



All: Federal Tax Exemption Determination Letter



All: CDBG Risk Assessment Form and Program Staff Resumes



[download template](#)

All: Cash Match

All: Conflict of Interest Questionnaire



[download template](#)

All: Applicant Certifications



[download template](#)

All: CDBG Equity Assessment



[download template](#)

All: Explanation of local, federal and/or state debt, unresolved findings, or delinquent tax returns (if applicable)

All: Board of Directors Documents

Public Facilities & Affordable Housing: Map showing site location(s) of proposed project

Public Facilities & Affordable Housing: Davis Bacon Federal Wage Rates (Required for Public Facilities, as applicable for Affordable Housing)

Public Facilities & Affordable Housing: Photos of Project (if applicable)

Public Facilities: Professional cost estimates

Public Facilities: Project Schedule

Public Facilities: Life Cycle/Maintenance Projection

ZG Notes: DELETE before going live if a Slot not needed

Affordable Housing: Evidence of Site Control & Property Legal Description

Affordable Housing: Current Appraisal for each property

Affordable Housing: Relocation Plan (if applicable)

ZG Notes: DELETE before going live if a Slot not needed

Public Services: Housing Counseling Supplemental Application

Photographs and/or Testimonials about your project or organization. Please make sure you have necessary media releases for any photographs you share of clients.

** ZoomGrants™ is not responsible for the content of uploaded documents.*

Application ID: 124545

Become a [fan of ZoomGrants™](#) on Facebook
Problems? Contact us at Questions@ZoomGrants.com
©2002-2025 GrantAnalyst.com. All rights reserved.
"ZoomGrants" and the ZoomGrants logo are trademarks of GrantAnalyst.com, LLC.
[Logout](#) | [Browser](#)