

COMMUNITY GARDEN PERMIT APPLICATION

SUBMITTAL REQUIREMENT: Application (1 copy), Site Plan (1 copy), Fee (cash/card/check – make check payable to ACC)
 \$50.00 fee for new permit • \$10.00 fee for annual renewal without site modifications

For Staff Use:

PROJECT ADDRESS: _____

PLAN #: CGARDEN - _____ - _____ - _____

Applicant

Name: _____

Phone: _____

Email: _____

Property Owner

Name: _____

Phone: _____

Email: _____

Zoning District: _____ Property Acreage: _____

Is the property currently undeveloped? Yes No

If no, what is the current use of the property? _____

Do you understand and agree to the following:

That the approval of a temporary use permit is required prior to any sales from the property?	<input type="checkbox"/> Yes
That approval of a sign permit is required prior to installation of any signage?	<input type="checkbox"/> Yes
That any trash storage areas, equipment, compost/mulch piles must not be visible from the street and adjacent properties?	<input type="checkbox"/> Yes
That livestock is subject to the standards and restrictions of the zoning district?	<input type="checkbox"/> Yes
That all plants, ground covers, turf, compost areas, structures, and parking areas must be maintained?	<input type="checkbox"/> Yes

Are there any environmental areas on your property (such as a creek, river, wetland or pond)? Yes No

- Work within 200' of riparian buffers (buffers around streams, rivers and other bodies of water) or floodplain requires an Environmental Areas Review.
- Some work, including work that affects wetlands, may also require other local, state or federal permits.
- Developments that disturb or alter an area greater than 5,000 square feet require an approved stormwater management plan.

Please provide a plan drawn to a standard scale with dimensions in feet, which includes the following items:

<input type="checkbox"/> Property boundary lines	<input type="checkbox"/> All roads (labeled) adjacent to the property	<input type="checkbox"/> Proposed driveways / curb cuts
<input type="checkbox"/> All existing structures and buildings	<input type="checkbox"/> Environmental Areas	<input type="checkbox"/> Drive aisle width
<input type="checkbox"/> Proposed structures and buildings	<input type="checkbox"/> % of lot coverage	<input type="checkbox"/> Parking spaces
<input type="checkbox"/> Distance b/w structures and lot lines	<input type="checkbox"/> Building height	<input type="checkbox"/> Sidewalks (existing/proposed)
<input type="checkbox"/> Setbacks	<input type="checkbox"/> Location, type & output of all exterior lighting	<input type="checkbox"/> Street trees (existing/proposed)

I hereby acknowledge and agree that the subject property will be maintained in compliance with Section 9-15-23 of the Athens-Clarke County Code at all times. Failure to abide by this requirement could result in a citation, loss of annual renewal, or both.

The Unified Government of Athens-Clarke County is a public entity subject to Georgia's Open Records laws. All submitted applications and associated plans and documents are covered under such laws and may be released to other parties unless they contain information specifically protected by law.

APPLICANT'S SIGNATURE: _____

DATE: _____

OWNERS'S SIGNATURE: _____

DATE: _____

THIS PAGE FOR STAFF USE ONLY

PLANNING DEPARTMENT			
RECEIVED BY		DATE RECEIVED	
SITE PLAN	<input type="checkbox"/> YES	BUILDING ELEVATIONS	<input type="checkbox"/> YES <input type="checkbox"/> N/A
TAX MAP #S		ZONING/OVERLAY PLAN #	
HISTORIC DISTRICT	<input type="checkbox"/> YES <input type="checkbox"/> NO	APPLICABLE PLAN #	COA -
ENVIRONMENTAL AREAS	<input type="checkbox"/> YES <input type="checkbox"/> NO	APPLICABLE PLAN #	EA -
VARIANCES GRANTED	<input type="checkbox"/> YES <input type="checkbox"/> NO	APPLICABLE PLAN #	VAR -
COMMENTS			
REVIEWED BY			
APPROVED	<input type="checkbox"/> YES <input type="checkbox"/> NO	DATE:	

Lot Coverage Calculations Worksheet (all measurements in square feet)		
Lot Size		
Existing Coverage		
Proposed Coverage		
Total Lot Coverage		sq.ft.
Total Lot Coverage allowed by Zone		%
For Accessory Structures		
Allowable size by lot		Size of principle Structure*
Size of all accessory structures		% of Principal Structure

* The contiguous roofed portion of the principal structure, including covered porches, garages, and carports shall be included in this calculation. The total square footage shall be exclusive of attics, crawl spaces, and similar storage areas.