

(706) 613-3520
Mailing Address
P.O. Box 1868
Athens, GA 30603

**TEMPORARY SECURED STRUCTURE
PERMIT APPLICATION**
Athens-Clarke County Building Inspections
Community Protection Division

(706) 613-3790
Street Address
120 W. Dougherty St.
Athens, GA 30601

PROPERTY INFORMATION:

STREET ADDRESS: _____ SUBDIVISION: _____
BLDG/TENANT #: _____ TAX MAP: _____ BLOCK: _____ PARCEL: _____
PRESENT USE: _____ ZONE: _____
NO. OF BEDROOMS: _____ NO. OF BATHROOMS: _____ NO. OF UNITS: _____ NO. OF STORIES: _____
DESCRIBE PROPOSED FUTURE DISPOSITION OF STRUCTURE: _____

PROPERTY OWNER INFORMATION:

OWNER'S NAME: _____
STREET ADDRESS: _____
CITY/STATE/ZIP: _____
PHONE NUMBER: _____ ALTERNATE PHONE: _____
I PLAN TO SECURE: DUPLEX APARTMENTS CONDO COMMERCIAL SINGLE FAMILY
MANUFACTURED HOME OTHER: _____ EST. COST _____
WILL A CONTRACTOR BE USED TO SECURE THIS STRUCTURE: _____
CONTRACTOR'S NAME: _____ LICENSE NO. _____
ADDRESS: _____
PHONE: _____ ALTERNATE PHONE: _____

**ISSUANCE OF THIS PERMIT DOES NOT CONSTITUTE COMPLIANCE
WITH POSSIBLE NUISANCE ABATEMENT ACTIONS**

PLEASE INITIAL AND SIGN THE BACK OF THIS PAGE (WHITE COPY)

BY SIGNING BELOW I ACCEPT RESPONSIBILITY TO FOLLOW AND ABIDE BY THE ABOVE STATEMENTS AND
REALIZE THAT FAILURE TO MAINTAIN THE ABOVE STRUCTURE IN A SECURED STATUS MAY RESULT IN
ENFORCEMENT ACTION BEING TAKEN AGAINST ME OR THE COMPANY THAT IS REPRESENTED.

APPLICANT SIGNATURE

DATE

THIS APPLICATION IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE I/WE AGREE TO CONFORM TO ALL
LAWS AND ORDINANCES OF ATHENS-CLARKE COUNTY.

APPLICANT SIGNATURE

DATE

FOR OFFICE USE ONLY

DATE APPROVED: _____ PERMIT NO.: _____ MINIMUM FEE: \$50.00

APPLICATION APPROVED: _____ VALUATION _____ TOTAL DUE: \$ _____

ISSUANCE OF THIS PERMIT DOES NOT ALLOW OR IMPLY THE RIGHT TO
VIOLATE ANY CODES OR ORDINANCES ADOPTED BY ATHENS-CLARKE COUNTY

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PERMIT HOLDER AGREES TO THE FOLLOWING: (PLEASE INITIAL EACH)

- (1) The Public Officer or the owner must have determined that the structure represents a hazard to life safety to the public and that such risk cannot be eliminated by affordable repairs (as defined in Sec 3-13-4(3)).
- (2) It shall be unlawful for a building owner to secure or cause to be secured such a building without first obtaining a Temporary Secured Structure Permit from the public officer.
- (3) A Temporary Secured Structure Permit may be issued by the public officer for a maximum time period of sixty (60) days prior to the repair or demolition of a structure which has been identified by the public officer as a nuisance. This temporary, short-term permit is for the purpose of restricting access to a structure or site that may pose an immediate hazard to life safety.
- (4) The owner must obtain a Temporary Secured Structure Permit from the public officer for any structure that has been identified as a nuisance by the public officer so that the structure will remain secure until a building permit or demolition permit is issued and work has commenced on the repairs or demolition. Along with an application for a secured structure permit pending demolition or repair, the owner must provide to the public officer a schedule for repair or demolition and payment of the required fees in the amount established in Title 7 Article 10 of this code.
- (5) The building must be secured, windows and doors covered and secured. If the condition of the building prevents securing of the windows and doors, the site must be fenced in order to deter unauthorized entry to the property.
- (6) All secured structures including all adjoining yard areas shall be maintained free of debris, combustible materials, litter, and garbage.
- (7) The Temporary Secured Structure Permit must be posted on the front door of the building in a clearly visible location while the structure remains in secured status.
- (8) It shall be unlawful for the holder of a Temporary Secured Structure issued by the public officer, pending compliance by demolition, to violate any of the provisions in paragraphs (1) through (7) in this section. Any person violating these provisions shall, upon conviction thereof, be punished as provided in section 1-1-5.

BY SIGNING BELOW, I ACCEPT RESPONSIBILITY TO FOLLOW AND ABIDE BY THE ABOVE STATEMENTS AND REALIZE THAT FAILURE TO MAINTAIN THE ABOVE STRUCTURE IN A SECURED STATUS AS REQUIRED IN SECTION 3-13-4.1 MAY RESULT IN ENFORCEMENT ACTION BEING TAKEN AGAINST ME OR THE COMPANY THAT IS REPRESENTED.

APPLICANT SIGNATURE

DATE