

ATHENS-CLARKE COUNTY – PUBLIC UTILITIES – WATER BUSINESS OFFICE
UNDERGROUND LEAK ADJUSTMENT FORM

CUSTOMER TO COMPLETE

Water Account Number _____ - _____ Daytime Telephone # _____

Name Appearing on Account _____

Service Address _____

Mailing Address (if different from location) _____

Please Check One: Residential ___ Duplex _____ Apt. Community _____ Commercial _____

Do you live at this location? _____ Number of persons in household? _____

Number of houses on this meter _____ Amount of Bill which shows Leak \$ _____.

Gallons used on bill during leak? _____

Briefly Describe Your Leak Problem: _____

_____ Customer Signature

_____ Date

How We Determine Leak Adjustments

Your average bill determines the amount of an adjustment. We add a year of your usage, prior to the leak, to determine your average usage. Any usage over the average is considered the leak portion. If you are charged for sewer, the charges for the leak portion are removed and you pay your average amount. You are responsible for your average water cost plus 1/2 of the leak portion of water charged. We will absorb 1/2 of the cost of the leak portion of water charged. We adjust (2) bills for a leak. The request for an adjustment must be received no later than 6 months past the repair date for it to be considered. This Adjustment is limited to 2 requests within one year.

PLUMBER TO COMPLETE

This is to certify that on (date) _____ the plumbing firm of _____

Made repairs at the above location as follows: _____

Were repairs due to an underground leak? Yes ___ No ___ Date: _____

PLUMBER'S SIGNATURE: _____

PLUMBER'S LICENSE #: _____

*** Plumber must attach an itemized statement of repairs on Company Letterhead to include:

- What the problem was and when the repairs were made
- The length of time to repair
- The equipment and materials used in the repair

*** ACC Public Utilities reserves the right to contact the Plumber and/or make a site visit for visual review of repair(s) made.

Submit completed Leak Adjustment Form:

mail/in person: 124 E. Hancock Ave, Athens, GA 30601 / email: wboc2g@accgov.com / fax: (706) 613-3761

Questions: (706) 613-3500

Revised 6/21 VH