



AGENDA

Audit Committee
Thursday, October 26, 2017
4:30 p.m. – 5:30 p.m.
City Hall, Room 103

- A. Approval of the Wednesday, September 13, 2017 Meeting Minutes

- B. Approve FY18 Work Plan

- C. Other Items

- D. Upcoming Meetings (third Thursday/even months beginning February 2018;
4:30 PM)
 - February 15, 2018
 - April 19, 2018
 - June 21, 2018
 - August 16, 2018
 - October 18, 2018
 - December 20, 2018

- E. Items for Discussion at next meeting

Note: The Audit Committee Meeting is open to the public. However, public comments are not received unless the Committee Chairperson requests that an individual provides information to the Committee.

AUDIT COMMITTEE MEETING MINUTES

Wednesday, September 13, 2017

Committee Members Present:

Commissioner Diane Bell, Committee Chair
Commissioner Jared Bailey
Commissioner Sharyn Dickerson

Committee Members Absent:

Commissioner Kelly Girtz
Commissioner Harry Sims

Staff:

Stephanie Maddox, Internal Auditor
Blaine Williams, Manager
Jestin Johnson, Assistant Manager
Deborah Allen, Recorder

Committee Chair Bell called the meeting to order at 5:55 PM.

A. **Approval of Minutes:**

Minutes of the July 19, 2017 meeting were unanimously approved.

B. **Audit Process Update:**

Internal Auditor Maddox will update the current audit process (approved by the Mayor & Commission in 2008) and prepare an agenda report for the November/December Commission meeting cycle.

C. **Operational Analysis FY18 Work Plan:**

The Committee Members discussed a list of potential audits.

Prior to the next Audit Committee meeting the Internal Auditor will meet with each department to discuss auditable areas within their department.

D. **Agenda items for next meeting scheduled for Thursday, October 19, 2017:**

- Approve FY18 Work Plan

The meeting adjourned at 6:42 PM.