



AGENDA

Audit Committee
Thursday, June 21, 2018
4:15 p.m. – 5:15 p.m.
City Hall, Room 301

- A. Approval of the Thursday, April 19, 2018 Meeting Minutes

- B. Update on the FY18 Work Plan

- C. Revised Scope for audit of the Sheriff's Office

- D. Additional Discussion Items
Future audits to consider:
 - County-wide P-card Review
 - Corrections Department - Diversion Center
 - Police – Audit of the ACCPD Promotion Process
 - SPLOST – Update related to meeting with Commissioner Link

- E. Items for Discussion at next meeting

- F. Upcoming Meeting Schedule

Note: The Audit Committee Meeting is open to the public. However, public comments are not received unless the Committee Chairperson requests that an individual provide information to the Committee.

AUDIT COMMITTEE MEETING MINUTES

Thursday, April 19, 2018

Committee Members Present:

Commissioner Diane Bell, Committee Chair
Commissioner Jared Bailey
Commissioner Sharyn Dickerson
Commissioner Kelly Girtz
Commissioner Melissa Link

Visiting:

Nancy Denson, Mayor
Commissioner Allison Wright

Staff:

Stephanie Maddox, Internal Auditor
Jestin Johnson, Assistant Manager
Blaine Williams, Manager
Jill Arquette, Management Analyst
Deborah Allen, Recorder
Allie Vlk, Student Intern

Committee Chair Bell called the meeting to order at 4:17 PM.

A. **Approval of Minutes:**

The Committee unanimously approved the Minutes from the October 26, 2017 meeting.

B. **Operational Analysis Update on the FY18 Work Plan:**

Internal Auditor Maddox provided a status update on the annual work plan.

- Central Services Department – Fleet Management
- Public Utilities Department – Water Business Office
- Sheriff's Office

C. **Operational Analysis – Operating Budget**

Internal Auditor Maddox provided information regarding the consideration of increasing mid-year funding for necessary equipment.

D. **Additional Discussion Items**

- Jill Arquette, Management Analyst was introduced and welcomed as a member of the Office of Operational Analysis.
- Future Audits to consider:
 - County-wide P-card Review
 - Corrections - Diversion Center
 - Police – Audit of the ACCPD Promotion Process

➤ SPLOST

The meeting adjourned at 5:03 PM.