



Coronavirus (COVID-19) EXPOSURE INCIDENT REPORT

Email incident report to Safety & Risk at Risk@accgov.com

EMPLOYEE INFORMATION:

Name of Employee: _____ Employee No.: _____

Home Address: _____

Home/Cell Phone: _____ Name of Supervisor: _____

Department/Division: _____ Date Notified: _____

EXPOSURE INFORMATION:

Exposure Type: Check one

- CV-S (Sick)** Tested positive for COVID-19 and isolating due to illness
 CV-Q (Quarantine) Separation from others due to exposure to a positive person and is self-monitoring
 CV-I (Self-Isolation) Isolating by medical order, government authority or showing symptoms and seeking diagnosis

Date of Exposure: _____

Circumstances under which employee believes exposure occurred:

WORK STATUS: Since you have been sick or exposed to COVID-19, what is your current work status?

- Normal duties and hours
 Altered duties and hours
 Remote – Normal Duties
 Remote – Altered Duties
 Not working, Enter the last day you worked _____

TESTING INFORMATION:

Tested? Yes No if yes, what was the date tested _____

Results? Positive Negative Inconclusive Pending

Employee Signature (If possible) & Date

Director/Elected Official/Designee Signature

If an employee believes they have been exposed to COVID-19, immediately after notifying his/her supervisor, the employee must call his/her health care provider, the Piedmont Nurse Line for Coronavirus at 1-866-460-1119, or the Georgia Department of Public Health (DPH)'s COVID-19 hotline at 1-844-442-2681 for guidance. The Human Resources Director should be notified of any exposed employees.