TREE MANAGEMENT PLAN REVIEW APPLICATION

FEE: $65.00 *(cash/card/check – make check payable to ACC)*
REVISIONS: No fee for first revision. Subsequent revisions require a $25 fee.

Project Address: _____

Tax Map #: _____

Parcel Zoning: _____

Applicant Name: _____

Company: _____

Address: _____

Business Phone: _____

Business Email: _____

Property Owner: _____

Address: _____

For Staff Use:

PLAN #: TMP - _____ - _____ - _____

Current Use:
- □ Developed
- □ Undeveloped

Proposed Use/Activity:
_____

24-Hour Contact:

Name: _____

Phone: _____

SUBMITTAL REQUIREMENTS:

Tree Management Plans may be included in a site plan set for Plans Review submittals <u>or</u> submitted as a stand-alone review. All submittals shall include:
1. Completed application form
2. $65 application fee

Stand-alone Tree Management Plan submittals shall also include:
3. 1 electronic copy on a CD or flash drive in PDF format (max. file size 30 MB)

Revisions to a stand-alone Tree Management Plan shall include:
Completed Revision Submittal form and 1 electronic copy of the revised plans on a CD/USB.
All revisions should be "clouded" or otherwise indicated on the plan.

PROVIDE THE FOLLOWING INFORMATION ON A SITE PLAN DRAWN TO SCALE:

□ Vicinity Map	□ Map Scale	□ Easements
□ Address	□ Existing tree inventory	□ Environmental Areas
□ Tax map number	□ Athens-Clarke County Trees	□ Trees to be conserved
□ Zoning	□ 2' Contours (existing & proposed)	□ Trees to be planted
	□ Utilities (existing & proposed)	□ Summary table/chart

> **TREE PROTECTION FENCING MUST BE SHOWN ON THE PHASE I EROSION CONTROL SHEET FOR PROJECTS REQUIRING AN LDA PERMIT FROM THE ACC PUBLIC WORKS DEPARTMENT.**

The Unified Government of Athens-Clarke County is a public entity subject to Georgia's Open Records laws. All submitted applications and associated plans and documents are covered under such laws and may be released to other parties unless they contain information specifically protected by law.

APPLICANT'S SIGNATURE: _____ **DATE:** _____

FOR STAFF USE ONLY:

Received by/Date: _____   Plan Received: □ Yes   □ N/A

Sec. 8-7-17   Tree Management Plan

The property owner or his/her agent shall provide an approved tree management plan prior to the issuance of a site review permit, the issuance of a land development/land disturbance activity permit, or the issuance of a building permit for lots that appear on a preliminary plat approved after the adoption of this chapter. The tree management plan shall show the amount, location and type of tree canopy cover currently existing on the site or lot, and that which is to be conserved and planted on the site, and the percent to be included on each individual lot within a subdivision.

At a minimum, the following components shall be included on the tree management plan:

1. **Existing and proposed utilities.** The location and type of all existing and proposed utilities.

2. **Existing forested areas and individual trees inventory.** The location of all existing forested areas, groupings of trees with overlapping canopies, individual, isolated trees greater than 18 inches in diameter, and Landmark Trees.
    a. For each forested area or group of trees, provide the area in square feet.
    b. For each individual tree and Landmark Tree outside of existing forested areas the species common and Latin names, dbh, and tree canopy cover area.

3. **Athens-Clarke County trees.** The location of any and all individual trees greater than two (2) inches dbh, groupings of trees, and forested areas growing on the public right-of-way adjacent to the property being developed. The information listed shall be as required in Section 8-7-17 (b)(1) and (2).

4. **Calculation of current tree canopy cover.** An estimate of the amount of tree canopy cover currently existing on the site or lot to the nearest 1 percent.

5. **Trees to be conserved.**
    a. **Individual trees to be conserved.** Provide the species common and Latin names, dbh, square footage of canopy contribution, location of the trunk, extent of the crown, boundaries of the tree protection zone, and location of tree protection fencing.
    b. **Forested areas or groups of trees to be conserved.** Provide the location, extent of overlapping crowns, the canopy area in square feet and percentage of total site area represented, boundaries of the tree protection zone, and location of tree protection fencing.

6. **Planted trees.** For each tree that will be planted to satisfy tree canopy cover requirements, including street trees and parking lot trees, provide the location, species common and Latin names, variety or cultivar, caliper at time of planting, and extent and location of open soil surface area. Species and caliper information may be included in a planting chart.

7. **Forest regeneration areas.** For proposed forest regeneration areas, provide the location and boundaries of the forest regeneration area, the square footage and percent of site area represented, the number of trees to be planted of each species and the percent of the total plantings that each species represents, and the size of the trees to be planted by species.   Species and caliper information may be included in a planting chart.

8. **Future forest areas.** For proposed future forest areas, the location and boundaries of the future forest area, and the square footage and the percent of tree canopy cover that will be represented by the future forest area.

9. **Summary Table.** A summary table of tree canopy cover by acres and percent of **total site area** for tree canopy cover showing compliance with conserved, planted, and total tree canopy cover requirements.

10. **Standard Notes & Planting Detail:** Standard notes and a tree planting detail can be found online at the Planning Department website under Community Trees> Resources for Designers.